



Job Title: Teacher of Designated Provision

Responsible to: Lead Designated Provision Teacher & Director of Learning /SENDCO

Key Role: To ensure that all pupils engage successfully in their learning and are able to make progress towards their agreed targets. To meet the QTS standards and continue to develop professional practice.

Main Duties

a) Professional Standards

- Fulfil the national Teachers' Standards
- Support the aims and ethos of the school as defined in the staff handbook and school prospectus.
- Act as a good role model in terms of professional appearance, conduct, punctuality and attendance.
- Maintain a purposeful and calm atmosphere in the classroom, upholding and applying agreed policies and practice for learning, behaviour and uniform in a consistent, firm and non-confrontational manner.
- Take responsibility for professional development and progression, making full use of opportunities and training provided by the school
- Attend team and staff meetings as appropriate, contributing actively whenever possible

b) Knowledge and Understanding

- To have a detailed knowledge of the National Curriculum programmes of study, level descriptions and end of key stage descriptions for the appropriate level and subject.
- To be familiar with the relevant external exam syllabuses and courses for KS3 & KS4.
- To understand progression from KS2 programmes of study.
- To cope securely with subject-related questions which pupils raise.
- To have a secure knowledge and understanding of relevant ICT skills and subject related material to satisfy National Curriculum requirements and enhance learning.
- To have a knowledge of interventions to support cognition and learning needs
- To be familiar with relevant Health and Safety requirements and plan lessons to avoid potential hazards.

c) Teaching and Learning

- Carry out teaching duties in accordance with the Designated Provision's Schemes of Learning, the National Curriculum and examinations specifications

- Plan and deliver lessons and other learning activities in accordance with the school's Teaching and Learning Policy, ensuring that all students make progress towards clear learning outcomes.
- Liaise with other colleagues to prepare and deliver units of learning in a collaborative way
- Work closely with teachers and Teaching Assistants in ensuring that suitably differentiated material and learning pathways are provided to challenge all students regardless of ability.
- Set appropriately aspirational targets for student attainment based on prior data
- Set work for students absent from lessons in line with the school's policies
- Secure good or better progress for all pupils.

d) Planning

To plan their teaching to achieve progression in pupils' learning;

- To set tasks for the whole class, individual and group work, including homework, which challenge pupils and ensure high levels of pupil interest.
- To have appropriate and demanding expectations for pupils' learning.
- To set clear targets for pupils learning, building on prior attainment, and ensuring that pupils are aware of the substance and purpose of what they are asked to do.
- To provide clear structures for lessons, and sequences of lessons, in the short, medium and longer term, which maintain pace, motivation and challenge for pupils.
- To make effective use of assessment information on pupils' attainment and progress in their teaching and in planning future lessons and sequences of lessons.
- To plan opportunities to contribute to pupils' personal, spiritual, moral, social and cultural development.
- To (where applicable,) ensure coverage of the relevant examination syllabuses and National Curriculum programmes of study.

e) Recording and assessment

- Set targets for raising achievement among students with SEN
- Collect and interpret EPS (assessment) data and then effectively track the progress of pupils with SEN.
- Support systems for identifying, assessing and reviewing SEN (e.g. SIMS, SISRA)
- Develop understanding of learning needs and the importance of raising achievement among students
- Attend consultation evenings and keep parents informed about their child's progress
- Maintain rigorous and accurate records, including students' progress data, attendance, home learning records and lesson plans (medium & long term planning.)
- Assess and mark pupil work (in line with the school's / DP's Assessment Policy) on a regular basis. Marking should include feedback for improvement to secure good or better progress for each student.
- Provide assessment reports when required within the school's assessment cycle and additional "round robin" reports when specifically requested.
- Liaise in a timely way with individual parents on students' progress as necessary and reasonable, including attendance at Parents Evenings.
- Work within the code of practice relating to Disability and Special Educational Needs, liaising as necessary with the Learning Support Department and the Inclusion team.

f) Teaching and Class Management

- To ensure effective teaching of whole classes, and individuals within the whole class setting, so that teaching objectives are met, and best use is made of available teaching time.
- To establish and maintain a purposeful working atmosphere.
- To set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.
- To exploit opportunities to contribute to the quality of pupils' wider educational development, including their personal, spiritual, moral, social and cultural development;
- To set high expectations for all pupils notwithstanding individual differences, including gender, and cultural and linguistic backgrounds;

g) Pupil Outcomes

- To oversee the progress of all pupils within your teaching groups, towards agreed targets including any external examinations and to assist in implementing strategies when progress is less than expected.
- To foster positive and productive pupil attitudes to and engagement in learning within your teaching groups

h) Other Specific Duties Teaching and learning

- Identify and adopt the most effective teaching approaches for students with SEN so as to provide consistently high quality teaching.
- Monitor teaching and learning activities to meet the needs of students with SEN
- Identify and teach study skills that will develop students' ability to work independently
- Liaise with other schools to ensure continuity of support and learning when transferring students with SEN
- Plan and deliver effective sessions for small groups of students with SEN
- Contribute and attend if needed EHCP reviews and parental / carer meetings

General

- To establish, effective working relationships with professional colleagues.
- To set a good example to the pupils you teach, through your presentation and personal and professional conduct.
- To understand your professional responsibilities in relation to school policies and practices, including those concerned with pastoral and personal safety matters, including bullying.
- To recognise that learning takes place inside and outside the school context, and understand the need to liaise effectively with parents and other carers and with agencies with responsibility for pupils' education and welfare.

- To understand the need to take responsibility for your own professional development and to keep up to date with research and development in pedagogy and in your subject.
- Ensure child protection and safeguarding responsibilities are met.
- Undertake the duties of teachers as outlined in the School Teachers Pay and Conditions Document.
- Undertake any other duties and responsibilities as may be assigned from time to time, which are commensurate with the grade of the job.