



Thursday 4th June, 2020.

Dear Parents/Carers,

I am writing to you with our arrangements for a proposed return to school for pupils in Year 10 from the 15<sup>th</sup> of June in line with guidance issued by the Department for Education.

The intention is that schools can provide some face-to-face support for pupils undertaking exams next year, with a view to providing support for remote learning that pupils will continue to undertake when not in school. The criteria for pupils returning to school means that pupils will continue to spend the majority of their time undertaking remote learning from home through Teams, but we will be using the face-to-face sessions in school to enhance learning at home by reviewing previous learning and introducing future learning. In school sessions will very much operate in the same way as a tutorial, helping to frame learning and guide progress towards curriculum objectives.

Of course, we recognise that, for many pupils, there will be a degree of anxiety and trepidation about returning to school and this is absolutely understandable; so a return to school is as much about supporting reintegration to school life as it is supporting progress within the curriculum. We are therefore going to undertake a phased return, whilst balancing this with the understanding that there is very little time between now and the end of term.

The stipulations issued within the guidance from the government regarding the return to school indicate that we should have no more than 25% of the year group cohort present in school each day. The 25% quota means that the Year 10 cohort has been broken down into 4 groups, with only one group able to be on site each day. Pupils have then been placed in smaller sub-groups or classes, so that pupils will undertake sessions for all of their subjects within the same "social bubbles" minimising mixing with others to help prevent any potential transmission of the virus. This means that pupils will operate in classes of no bigger than 13 and, again, this will ensure we adhere to guidance issued by the government.

Pupils will first return the week commencing 15<sup>th</sup> of June, they will be assigned a day during that week in which they will be present in school for 2.5 hours. For this week, pupils will undertake the itinerary in even smaller groups, no bigger than 4. This first week will involve pupils undertaking diagnostic conversations with a subject specialist teacher in Maths, English and Science to discuss progress since closure and the degree to which they've engaged in work during this period; this is so we can get a clear understanding of their current position. Pupils will also undergo a period of induction relating to the procedures and expectations during their time on site and they will meet with a member of staff to undertake a pastoral review.

The second phase of return will commence from June 22nd. It is from this point that pupils will undertake subject tutorial sessions across their range of EBACC subjects (Maths, English, Science, languages and humanities). Again, we will still be limited to having 25% of the year group on site on any given day and so pupils will be assigned two days across a two week period where they will be present in school. These will be consecutive days on site as opposed to a singular day each week; as this will mean that pupils have 12 days between being present on site as a precaution after contact with others in school and during travelling to and from school. It also means that pupils have a clear routine of tutorials followed by two weeks of remote learning acting on advice and guidance given during these sessions before the next tutorial sessions two weeks later.

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THE CHALLENGE ACADEMY TRUST C/O PRIESTLEY COLLEGE, LOUSHERS LN, WARRINGTON WA4 6RD. COMPANY NUMBER 10689247

Penketh High School, Heath Road, Penketh, Warrington, WA5 2BY

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Pupils will therefore complete two rotations of our reintegration timetable before the summer break. The pupil timetables will therefore look as follows;

Week	Monday	Tuesday	Wednesday	Thursday	Itinerary
1	Group 1	Group 2	Group 3	Group 4	Progress meeting Eng, Maths, Science, Pastoral
2	Group 1	Group 1	Group 2	Group 2	Tutorials Eng, Maths, Science, Languages, Humanities
3	Group 3	Group 3	Group 4	Group 4	Tutorials Eng, Maths, Science, Languages, Humanities
4	Group 1	Group 1	Group 2	Group 2	Tutorials Eng, Maths, Science, Languages, Humanities
5	Group 3	Group 3	Group 4	Group 4	Tutorials Eng, Maths, Science, Languages, Humanities

A typical commitment for each cohort group between now and breaking up for summer would be as follows;

Week 1 (wc. 15/6/20)		Week 2 and 4		
Group 1				
	Monday		Monday	Tuesday
Time	Small group session	Time	Class	Class
30 mins	Induction	2 hours	Maths	English
30 mins	Maths	30 mins	Break	Break
30 mins	English	1 hour	Humanity	Science
30 mins	Science	1 hour	Language	Science
30 mins	Pastoral			

Classes within each group are to be given staggered start, break and finish times across the day to again further minimise any potential social mixing when navigating the site and there will be clear procedures in place for entering and exiting the site. We will be conducting a live broadcast through Teams next week to relay these to parents and pupils, take questions and issue further information.

Pupils will be emailed their groupings and their timetable so that they know when it is they should access school.

### Children of Keyworkers and vulnerable pupils in Year 10

Pupils who continue to access the daily provision for children of keyworkers or where they are vulnerable will still be able to access this every day. Their Year 10 face-to-face support will be delivered in exactly the same way as their peers in Year 10 but this will simply be conducted in a smaller group each Friday, alongside their peers who come to access the keyworker vulnerable pupil provision. This is so that pupils are not joining a wider “social bubble” and mixing with a greater degree of pupils. Monday – Thursday they will continue to access their lessons and resources through Teams whilst in school.

### Logistical arrangements

We will be continuing to issue Edenred vouchers to pupils eligible for free school meals and subsequently, from the 22<sup>nd</sup> of June, we’d ask all pupils to bring a packed lunch to school to consume during their scheduled 30 min break.

Pupils will not have to wear school uniform and will only be required to wear trousers/skirt, school shoes and a school shirt. Blazers and ties will not be required.

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We are currently in dialogue with both the Local Authority and Warrington's Own Buses to try and facilitate a school bus service for Year 10 which would mean they could limit their exposure to public transportation. We will inform parents as soon as we know if this service is going to be made available to the school.

We will be issuing further logistical and procedural information next week and will be emailing all pupils a link to a live broadcast session, to be conducted through Teams, which will give you the opportunity to ask questions or address any queries you may have. The information in this session will demonstrate how we plan to manage social distancing and promote the key hygiene considerations whilst pupils are on site.

We recognise that this is a turbulent and challenging time for everyone and that for some of our pupils there might be circumstances that mean they can't return to school. The government have identified where people would be considered vulnerable to COVID-19 and the guidance identifies the levels of risk to individuals in relation to pre-existing conditions. If a pupil has a condition that means they are 'clinically extremely vulnerable' or they have been issued with a letter stating that they should 'shield' for at least 12 weeks then they should not return to school. Where a pupil is identified as being 'clinically vulnerable' due to pre-existing medical conditions and are at heightened risk of severe illness, should they contract the virus, we would suggest that they too should not return to school at this time.

I have attached the government's guidance on those who would fall into the vulnerable and extremely vulnerable groups. This might help inform your decision making or the conversation with school regarding the return of your child; though I must point out that any decisions made on medical grounds must be made by parents in conjunction with medical professionals and school will not be making these decisions.

It's incredibly important to stress that whilst we have taken a number of actions in line with the guidance issued by the Department for Education to minimise the risk to staff and pupils, to promote and enforce social distancing and generate a learning environment centred around social distancing; there still remains a risk of transmission as there would in any workplace or in other areas of society. It's important that parents understand that the many actions to mitigate the risk doesn't completely eradicate risk.

Reducing the risk of any transmission of a contagious disease is reliant on individuals adhering to the rules and guidelines we've established. They have been put in place to ensure everyone's safety and subsequently the return of your child to school is dependent on you reading and accepting the points identified in the home-school safety agreement attached to this letter.

Finally, in order to support our planning we'd appreciate you taking time to complete a short parental survey which, along with others things, will help us determine your intentions as a family regarding the return to school for your son or daughter. This survey also includes a question where you can indicate if you agree to the points within the home school agreement. Details relating to the return of your son/daughter won't be issued to their email address until the survey have been completed.

We would strongly recommend reading both the attached medical information from the NHS and the home-school safety agreement prior to completing the survey which can be found at;

<https://www.surveymonkey.co.uk/r/VT6K5S2>

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We will issue further information regularly across the next week. On Monday we'll issue further information relating to the school bus service, on Wednesday we'll email pupils their grouping details - including the days in which they should attend school - and details of the induction session we'll broadcast through Teams which is scheduled to take place next Thursday.

Can I thank you for your ongoing support and thank you in advance for completing the parental survey. I hope that you and your families remain in good health.

Yours sincerely,

Mr J Carlin  
Principal.



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The following information is taken from the NHS website and is provided for information only, this is not to be treated as advice or guidance from the school. If you require medical advice or guidance or further information we'd recommend you contact your Doctor or NHS 111.

This information was taken from <https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/whos-at-higher-risk-from-coronavirus/>

## Who's at higher risk from coronavirus

Coronavirus (COVID-19) can make anyone seriously ill. But for some people, the risk is higher.

There are 2 levels of higher risk:

high risk (clinically extremely vulnerable)

moderate risk (clinically vulnerable)

## Important

The lists below may not include everyone who's at higher risk from coronavirus and may change as we learn more about the virus.

## People at high risk (clinically extremely vulnerable)

People at high risk from coronavirus include people who:

have had an organ transplant

are having chemotherapy or antibody treatment for cancer, including immunotherapy

are having an intense course of radiotherapy (radical radiotherapy) for lung cancer

are having targeted cancer treatments that can affect the immune system (such as protein kinase inhibitors or PARP inhibitors)

have blood or bone marrow cancer (such as leukaemia, lymphoma or myeloma)

have had a bone marrow or stem cell transplant in the past 6 months, or are still taking immunosuppressant medicine

have been told by a doctor they you have a severe lung condition (such as cystic fibrosis, severe asthma or severe COPD)

have a condition that means they have a very high risk of getting infections (such as SCID or sickle cell)

are taking medicine that makes them much more likely to get infections (such as high doses of steroids or immunosuppressant medicine)

have a serious heart condition and are pregnant

Information: If you're at high risk from coronavirus, you should have received a letter from the NHS.

Speak to your GP or hospital care team if you have not been contacted and think you should have been.



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## What to do if you're at high risk

If you're at high risk from coronavirus, you're advised to take extra steps to protect yourself. This includes not leaving your home for any reason (called shielding). See [what to do if you're at high risk from coronavirus](#).

## People at moderate risk (clinically vulnerable)

People at moderate risk from coronavirus include people who:

are 70 or older

are pregnant

have a lung condition that's not severe (such as asthma, COPD, emphysema or bronchitis)

have heart disease (such as heart failure)

have diabetes

have chronic kidney disease

have liver disease (such as hepatitis)

have a condition affecting the brain or nerves (such as Parkinson's disease, motor neurone disease, multiple sclerosis or cerebral palsy)

have a condition that means they have a high risk of getting infections

are taking medicine that can affect the immune system (such as low doses of steroids)

are very obese (a BMI of 40 or above)

## What to do if you're at moderate risk

If you're at moderate risk from coronavirus, it's very important you follow the advice on [social distancing](#). This means you should stay at home as much as possible. But you can go out to work (if you cannot work from home) and for things like getting food or exercising.

Unlike people at high risk, you will not get a letter from the NHS advising you to stay at home at all times.



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## Interim TCAT Safety Agreement: Covid-19

Throughout this pandemic we have strived to minimise the impact to your child's learning. As we move forward, and restrictions are gradually lifted, we will continue to maximise the educational opportunities that we can offer. Due to the restrictions that are still in place, your child will have to act responsibly and continue to follow government guidance and rules for the health and safety of all. To ensure the effective management of pupils upon their return to school we have updated our home/school agreement which outlines the expectations that on all pupils must adhere to. These measures will take effect from June 15th until further notice following government guidance.

### The School Day

- When traveling to and from school, pupils and their parents are responsible for following the government guidance on social distancing.
- Pupils must enter and exit school at their allocated time and through the entrance that has been assigned to their group.
- Upon entering school pupils must follow all health and safety procedures and go straight to their allocated classroom and take their allocated seat.
- Pupils must not congregate with one another. Social distancing guidance must always be followed.

### The Classroom

- There will be no more than 13 pupils per classroom to ensure that their seats are two metres apart.
- Pupils will be provided with a set of equipment upon their return to school. Subsequently, pupils must ensure that they come to school with this set of equipment each week - **equipment must not be shared.**
- Pupil must wash their hands with sanitizer as directed by member of staff.
- Students must remain in their allocated seat at all times – movement around the classroom is prohibited.
- Students must get permission to go to the toilet.

### Behaviour and Conduct

Normal rules and expectations around behaviour and attitudes remain in place. We will be implementing some additional guidance for pupils to follow, outlined below.

- Covid-19 is a serious, and potentially, deadly virus. Any coronavirus related language, threats or jokes will be treated extremely seriously.
- No physical contact is allowed at all.
- You must follow the amended uniform expectations – school shirt and school trousers/skirt.
- Spitting is not allowed in school anyway, but we must stress the importance of this rule at this time.

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## Behaviour sanctions

- Normal school behaviour expectations will remain in place.
- Any serious breaches of the rules set out in this document will result in the pupil will be removed from lessons. Parents/guardians will be contacted regarding the risk that their young person is posing to the school community and will be asked to collect their child from school.
- The school reserves the right to issue sanctions they feel appropriate. This includes the right to refuse a pupil access to school if they persistently disregard the rules and expectations outlined in this document and those detailed in the interim behaviour policy.

## Break time

- Pupils will be assigned their own bench on the Rosetta yard where they will remain at break time.
- At break time pupils must follow all health and safety guidance and instructions issued by staff regarding this.
- Pupils must bring their own packed lunch into school. Those eligible for free school meals will continue to be issued with Edenred vouchers.

## Suspected cases

In the unlikely event that either a pupil or a member of staff presents with symptoms whilst in school they will be sent home immediately as will any person who has been in close contact with them. Once they are tested and results received we will inform all pupils/staff and respond accordingly.

If in future our practices are amended in any way in light of government guidance, we will make changes as appropriate and pass this information onto you.

Please complete the parental survey and indicate by completing question 10 that you understand the new expectations and that you accept that we have to employ the new behavioural expectations for the safety of pupils and staff. Answering 'yes' to question 10 on the survey informs the school that both you and your child have read, understood and agreed to the points within this Safety Agreement.



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